

Cheddleton Parish Council

**MINUTES OF THE BURIAL GROUND COMMITTEE MEETING HELD IN
CHEDDLETON COMMUNITY CENTRE, ROOM 1, HOLLOW LANE,
CHEDDLETON ON TUESDAY 22nd. FEBRUARY 2022.**

ATTENDANCE Chairman - Councillor G.W. Salt.
Vice-Chair - Councillor Mrs. C.A. Lovatt.

Councillors - M.T. Bowen, H.R. Jennings, and Mrs. L.M. Salt.

Clerk - Ms. L. J. Eyre.

27. **APOLOGIES** - Apologies were received from Councillor M. Ahmad, it was resolved to accept these.
28. **MINUTES OF THE MEETING OF 12th. OCTOBER 2022** - It was resolved to accept these as a true record.
29. **MATTERS ARISING THEREFROM** - There were no matters raised.
30. **CORRESPONDENCE:** - No Correspondence.
31. **REVIEW OF RULES & REGULATIONS/POLICY - CHECK ALL BURIAL GROUNDS FOR COMPLIANCE** - The Clerk had circulated the Rules & Regulations to members. Councillor Jennings mentioned item 7. Needs to be amended to read unless in exceptional circumstances. Remove item 15. About vehicles. Amend 16. To reword Children must be accompanied by a responsible person. All Agreed to be amended to both Regulations.
The Clerk stated that we need to inspect for removal of all unauthorized items. Notices need to be put up to notify people of removal of these and be kept in a safe place for retrieval. As a matter of health & safety and following the rules & regulations. These need to be followed and details of what has been removed to be labelled and kept in the Community Centre. It was agreed to give notice to the end of April at Cheddleton Lawn Cemetery & St. Edwards Lawn Cemetery. Calendar for removal early May then people will have visited for Mother's Day & Easter and had chance to remove items themselves.
32. **DISABLED ACCESS - ST. EDWARD'S LAWN CEMETERY (RISK ASSESSMENT)** - The Clerk reported that we need to do a full risk assessment on the cemetery to check for installation of a disabled access. The other two closed cemeteries also need an assessment carrying out. It was agreed that the Clerk needs to be accompanied by a couple of Councillors. So, Councillors Jennings & Mrs. Lovatt would help with St Edwards Lawn Cemetery & Asylum Burial and Councillors Mr. & Mrs. Salt would assist with Cheddleton Lawn Cemetery.
33. **ANY WORKS REQUIRED - ST. EDWARD'S LAWN CEMETERY** - The Clerk reported that the non-consecrated area has been marked off and needs to be added to the rules & regulations that it is available for non-christian burials. The Clerk mentioned about the time capsule and the notice has not been done yet. Councillor Jennings suggested that we could add a further capsule for the Queens Jubilee. It was agreed to investigate doing this and find out more about the original one. The Clerk asked if Councillor Bowen had investigated any further the incident with the oil/diesel spillage at SMDC as previously mentioned. He will check up and report back.

33. **ANY WORKS REQUIRED - ST. EDWARD'S LAWN CEMETERY (Cont'd...)** - The Clerk also mentioned about replacement memorial bench for Elsie Carr which has been done and not approached the Council it has just been replaced. The Clerk will contact as permission should have been sought on grounds of health & safety. There has been requests for several benches so we need to specify how many we will allow and where to stop with allowing it. So as part of the risk assessment we should allocate spots and numbers on all cemeteries. There are applications already for the benches we have in stock.
34. **UNEVEN PATH - ASYLUM BURIAL GROUND** - The Clerk has put up notices to make people aware of the danger. This needs to be addressed as part of the Risk Assessment to make it safer.
35. **ASYLUM BURIAL RECORDS** - Councillor Mrs. Lovatt has reported details of the works being done by Staffordshire County Council on the Asylums in Staffordshire and details passed on to all members. This could be linked from our website for those who are looking into the history of the Asylum and relatives. An information board giving more of the history could be installed. OCR software may be able to read it to make it searchable, but she is more than willing to create a spreadsheet of people buried to enable information to be searched for. The Clerk will provide the original book to Councillor Mrs. Lovatt. This should be an ongoing project that needs to be completed. The Asylum was a huge employer and part of the village so needs to be recognized. The Clerk will ask other Clerks/Archived in a similar way if software can be used. Councillor Jennings & Bowen expressed thanks to Councillor Mrs. Lovatt for her research into the information and anything that can be put on our website to be added.
36. **ANY WORKS REQUIRED - ASYLUM BURIAL GROUND** - Councillor Jennings suggested that the roundabout where the stump is to build a wall around it to house the new stone removed from the Craft Centre. Assess as part of Risk Assessment number of benches, uneven footpath, re-lettering of the memorial stone, information stands and still waiting for Steve Massey from SMDC about the trees and works required to them. Councillor Jennings also suggested fencing at the far end to secure the grounds.
37. **ANY WORKS REQUIRED - CHEDDLETON LAWN CEMETERY** - The Clerk needs to produce the memorial list of permissions to check for unauthorized headstones.
38. **FORWARD AGENDA ITEMS**

Chairman
12th. July 2022.