

Cheddleton Parish Council

MINUTES OF THE COMMUNITY/CRAFT CENTRE MANAGEMENT COMMITTEE MEETING HELD VIA ZOOM ON TUESDAY, 13th. APRIL 2021

ATTENDANCE Chairman - Councillor Mrs. D. A. Hartley.
Vice-Chairman - Councillor H. J. Tunna.
Councillor - M. Ahmad, M.T. Bowen, I. Dakin, R. J. Hartley, and H.R. Jennings.

Clerk - Ms. L. J. Eyre.

ANNOUNCEMENT - Councillor Bowen paid tribute to H.R.H. Prince Philip Duke of Edinburgh and the sad news of his death.

27. **APOLOGIES** - Apologies for absence were received from: - Mr. R. Richards, it was resolved to accept these.
28. **MINUTES** - The minutes of the meeting of the 26th. January 2021, taken as read, were confirmed as a true and accurate record.
29. **MATTERS ARISING** - No matters were raised.
30. **CORRESPONDENCE**: - There was no correspondence.
31. **OPENING OF THE COMMUNITY CENTRE - COVID RESTRICTIONS** - Councillor Mrs. Hartley stated that everyone should have received the new details of opening up of lockdown. Councillor Jennings stated that Councillor Dakin did a brilliant job last time in the risk assessment and we need to follow his lead. The Clerk reported that there are some changes being the track and trace scan posters which need to be available for people entering the Community Centre to scan via the NHS Covid App on their phones but that the recording of details is down to the individual hirer. Councillor Dakin will look at the guidance further and let the Clerk have his advice. The Clerk reported that groups are approaching to re-start, but a lot of the older groups have taken it upon themselves to wait until later in the year. There are two main ones who would like to re-start and these are Slimming World and Baby Massage, but the guidance does say various indoor groups are exempt and can start but my advice is to wait until after May 17th. which is step 3 on the Road Map. It was agreed to wait until then and Councillor Dakin to discuss with the Clerk.
32. **SAFEGUARDING POLICY** - Councillor Bowen suggested that we take the time to read through the Policy and as he deals with it as part of District Council he is happy to be named as the designated safeguarding lead. Councillor Jennings proposed that Councillor Bowen be the lead and seconded by Councillor Dakin. The Clerk stated that we do need to have this in place and to get hirers to adopt our Policy if they have not got their own. This can be adopted by Wetley Rocks too.
33. **ANY URGENT WORKS/MATTERS TO RAISE - COMMUNITY CENTRE** - The Clerk reported that Councillor Dakin had completed the risk assessment and most things have been worked through including the Fire Panel. This needs to be tested now regularly so needs to be set up to be done by the caretaker. All hirers will be given the Fire procedure as part of the hire agreement. Councillor Jennings suggested that they sign to state that they have understood the procedure.

33. **ANY URGENT WORKS/MATTERS TO RAISE - COMMUNITY CENTRE (Cont'd...)** - The Clerk had requested advice from Utility Aid with regards to Smart Meters and they advised that it gives a greater control over our gas & electric use and saves time in having to read meters. After some discussion it was decided to re-visit this in the future but to leave things as they are for now.

The Clerk reported that she had spoken to our Internal Auditor with regards to our request for Business Interruption pay out via our Insurance and he agreed that it was disappointing but there was little chance of us pursuing this any further so to keep the response on file.

The Clerk reported that SMDC have contacted with regards to a further grant which is a restart grant for businesses, and we can apply for this so the Clerk will apply.

The Clerk reported that there is an issue with a gas boiler losing pressure and Steve has looked and it needs a plumber. The Clerk will sort this out as a matter of urgency as it is likely to be the pressure vessel.

The Clerk reported that she has spoken to Steve with regards to the Gatepost and he will look, but his first instinct was that it can be re-pointed. He will inspect it and report back.

Councillor Bowen reported that there is a branch which was overhanging the mobile has broken off and needs to be removed and check the roof.

The Clerk reported that the issue with the broken outside light has been left to Steve to replace which he has got a new one just waiting for it to be done.

34. **WORK SPECIFICATION THE OLD POTTERY ROOM - CRAFT CENTRE** - Councillor Bowen reported that the next stage is going to tender for costings and move forward so we have an idea of who and what we can go with moving forward.

35. **ANY URGENT WORKS/MATTERS TO RAISE - CRAFT CENTRE** - The Clerk reported that Jane has asked about her electric supply and getting a smart meter which, they agreed is down to her if she would like to go ahead that is fine. There was an issue with our electric meter, and they fixed a date to come and look but not heard anything back from SSE as to the outcome.

The Clerk reported that the window in the Beauty Room has been re-glazed by Steve and he has looked at one of the ladies' toilets which hopefully he has fixed.

The Clerk reported that one of the outside lights is not working so the Clerk will investigate this.

36. **CONFIDENTIAL ITEM – VALUATION OF RENTS COMMUNITY CENTRE/CRAFT CENTRE**

37. **FORWARD AGENDA ITEMS**

Co-opt Christina onto the Committee.