

Cheddleton Parish Council

**MINUTES OF THE COMMUNITY/CRAFT CENTRE MANAGEMENT
COMMITTEE MEETING HELD IN THE CRAFT CENTRE MEETING ROOM,
CHEDDLETON ON TUESDAY, 28th. JANUARY 2020**

ATTENDANCE Chairman - Councillor - Mrs. D.A. Hartley.
Vice-Chairman - Councillor - H.J. Tunna.
Councillor - M.T. Bowen, I. Dakin, R.J. Hartley, H.R. Jennings, S. Scalise.
Member - Mr. R.J. Richards.

APOLOGIES Apologies for absence were received from: -
Councillor Mrs. Hartley reported that Mr. Fielden had tendered his resignation due to poor health. Councillor Bowen asked that the Clerk send him a letter of thanks.

3088 **MINUTES** The minutes of the meeting of the 26th. November 2019, taken as read, were confirmed as a true and accurate record and signed by the Chairman.

3089 **MATTERS ARISING**
No matters were raised.

3090 **CORRESPONDENCE**
No Correspondence.

3091 **FIRE SAFETY RISK ASSESSMENT – COMMUNITY CENTRE**
The Clerk reported that she has contacted BHIB with regards the Electrical Installation Report and if it meets the criteria under our insurance and as soon as a response has been received, she will report back. Councillor Dakin reported that he had contacted the Fire Panel Company with regards to servicing it and possibly giving Stan some training to test it regularly. He stated that he would put up the additional signage required as soon as he can. He also reported that he had left a message about the additional Fire Extinguisher in the Beauty Room and was awaiting a reply. The one in the Kitchen at the Tearooms should be installed.
The Clerk asked what was needed to be put on the Booking Form for Hirers as she had got to amend the charges. Councillor Dakin stated he would send her the additions recommended in the Risk Assessment.

3092 **BROADBAND – COMMUNITY CENTRE**
The Clerk had issued a quick questionnaire to Christina to give to hirers to get the feedback suggested. Councillor Bowen had looked at this for her but as yet she had not had any completed but would feedback the data received at the next meeting.

3093 **CRECHE ROOM – COMMUNITY CENTRE**
The Clerk reported that Pooh Corner are still awaiting the Ofsted inspection and she had spoken to Seux who was as frustrated as the Council are to the length of time it is taking. She had received an email today to contact them to make the appointment for their visit. The Clerk reported that she had tried to contact Ofsted but they would only speak to the applicant about it. After some discussion it was suggested that a letter be written to M.P. Rt. Hon. Mrs. Karen Bradley expressing the long time it has taken for Ofsted to work through the application and why is the process not set out to help businesses. Not to mention that the Council has lost several months revenue due to the delays.

3094 ANY URGENT WORKS/MATTERS TO RAISE – COMMUNITY CENTRE

The Clerk reported that Christina had contacted Charles Knight plumber to fix a leaking radiator in the main hall as a matter of urgency. Councillor Dakin had been asked by Councillor Stephen Wales of Leek Town Council if the Community Centre Car Park could be left un-locked at night to ease parking issues in the village. Councillor Dakin stated that the Clerk had informed him that there a 3 people who pay to park on the Community Centre and therefore it would remain locked overnight to stop anyone else parking for free. He will feedback this information to Councillor Wales. He had also been asked if the Council had any objection to Ceilidh Dance Fitness Classes taking place in the Community Centre to which there was no reason why as a paying hirer as long as the Community Centre is free at the time, they wanted to use it. Councillor Dakin raised the Boiler Room and removal of asbestos which the Clerk will contact TES Environmental to see if the quote still remains the same.

3095 UPDATE ON REFURBISHMENT OF THE POTTERY ROOM – CRAFT CENTRE

Councillor Scalise reported that the sub-committee had met and come up with a plan to move forward with the refurbishment to check on the quote for the windows to see if it is still the same. Concrete the entrance flooring and apply some type of laminate/vinyl, create a corridor with doorway through to the Meeting Room, open up the access to the Tearooms and a door into the old pottery room forming an emergency exit to all three rooms. Make good the flooring by replacing missing floorboards and panel out the room and a suspended ceiling. Electric sockets, lights and heating with the 3 phase electrics not removed but boxed in. Quotes for works will be obtained and sub-committee to meet again once these have been obtained. Steve Billings our handyman is to be approached first to see if he could possibly do the works maybe assisted by Rob & Ken. This will be fed back to Council as it progresses and for expenses to be approved.

3096 BROADBAND – CRAFT CENTRE

The Clerk reported that she had spoken to both Emily & Jane as they both have a landline into the building about sharing a connection. The Clerk reported that Jane was happy for the Parish Council to use her connection so the Clerk would get details of costings and Councillor Bowen would speak with SMDC about privacy implications of a shared access.

3097 ANY URGENT WORKS/MATTERS TO RAISE – CRAFT CENTRE

The Clerk reported that she had spoken to Basil Heath about the repair to the carpark wall and he is still going to do the works once the weather and his schedule gives him the opportunity to do it. Also, the light outside the Beauty Room was not on which had been reported to her by Christina but she would check that the switch hasn't been turned off again after the meeting. Councillor Jennings also asked if the light on the back wall could have the time delay turned up as it goes off too quickly. The Clerk would organise this to be done.

3098 FORWARD AGENDA ITEMS

No agenda items were raised

26th. May 2020.
Chairman.